BAPTIST HEALTH COLLEGE LITTLE ROCK

STUDENT SERVICES

STUDENT PERSONAL CHECKS

Policy Number: 302	**Effective Date: December 1, 2009**
Authorized by: Joel Hicks, EdD, RT(R)	**Edited Date: February 2024**

PURPOSE: To provide a service to students needing to make a personal check payment for financial obligation.

POLICY: Baptist Health College Little Rock (BHCLR) students may fulfill financial obligations by payment with a personal check.

PROCESS: The Business Office does not cash checks of any kind.

A $20.00 fee is charged for each returned personal check.

If the school incurs expense, because a student's check was returned, those associated expenses are also added to the student's financial account.

Personal checks will not be accepted from anyone who has had two (2) returned checks for insufficient funds.

Nonpayment of a returned personal check results in the loss of check writing privileges, non-issuance of transcript(s), suspension from class attendance and may lead to administrative suspension from school and, ultimately, referral for collection by an agency or legal action.