

## School of Surgical Technology

**Make sure all documents are in!** For questions, please feel free to contact Admissions at 501-202-7460 or [AHAdmissions@bhclr.edu](mailto:AHAdmissions@bhclr.edu). Once the admission file is complete (all items have been received), the file will be sent to the selection committee for review and applicants will be contacted via official letter via mail as well as notified via electronic mail. It is the applicant's responsibility to turn in all needed items for the program application process. Failure to finish the application requirements will result in an incomplete application file and non-acceptance to the program.

### Checklist for the School of Surgical Technology:

\*In addition to the basic requirements to apply to the Surgical Technology program, the following documents/qualifications must be met to be reviewed for acceptance.

- Application on file for the calendar year
- Official high school transcripts/GED certification
  - Contact the high school attended to obtain official transcripts. If the applicant's high school is no longer in service, contact the Arkansas Department of Education. To obtain official GED scores, contact the Arkansas Department of Education.
- Official college/university transcripts
  - BHCLR requires an official transcript for each college/university attended. The attended colleges/universities listed on your application will be assumed to be the only colleges/universities attended until the applicant file is sent for an academic audit. The academic audit will determine if all college/university transcripts have been received. Failure to list all colleges/universities attended may result in non-selection due to insufficient information given.
  - Examples of official transcripts needed: high school, college, university, career school, professional school, nursing school, military school, post-secondary school, etc.
- Financial Aid (optional)
  - To be reviewed for federal aid, contact <https://fafsa.ed.gov/> and fill out the online application. This information will be sent to our college when you provide the school code at the end of the application. BHCLR financial aid code is 031052.
  - BHCLR Foundation Scholarships are available each semester to select BHCLR students. A new application is available online, in person with the Financial Aid office or by request with the Financial Aid office by email or over the phone. For questions about the BHCLR Foundation Scholarships, please contact 501-202-7486 or [financialaid@bhclr.edu](mailto:financialaid@bhclr.edu).

Application Deadline: April 15<sup>th</sup>/October 15<sup>th</sup>  
File Completion Deadline: May 1<sup>st</sup>/November 1<sup>st</sup>  
Classes begin: July/January